

**DRAFT**

**Fauquier County Board of Supervisors  
Public Safety Committee  
Meeting of December 15, 2004**

**MINUTES**

**1. Call to Order**

In the absence of Supervisor Ray Graham, the meeting was not convened. Chairman Chester Stribling led the committee members in an information-sharing session.

**2. Introduction of Participants**

Present were:

- Mr. Chester Stribling, Fauquier County Board of Supervisors
- Ms. Catherine Heritage, Assistant County Administrator
- Sheriff Charlie Ray Fox, Jr.
- Lt. Col. Dave Flohr, Fauquier County Sheriff's Office
- Mr. Tim McMenamin, Director, WFJCC
- Mr. Tom Marable, President, Fauquier Fire and Rescue Association
- Chief Philip Myer, Dept. of Fire and Emergency Services
- Sgt. Walt Putnam, Warrenton Police Department
- Mr. Bill Dugan, WFJCC
- Mr. Tom Pavelko, Staff to the Public Safety Committee

**3. Approval of the Minutes and Agenda**

In the absence of Mr. Graham, approval of the November 17 minutes was postponed until the next meeting.

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**4. Fire and Rescue Station Building Permits**

Philip Myer advised that preliminary cost estimates of building permits required for all new construction outlined in the Fire and Rescue 10 year service plan, total about \$60,000. The FRA is requesting a reduction or elimination of the building permit fees. A written response from County Attorney, Paul McCulla indicates that although the fees cannot be waived, the FRA can request re-imbursement from the Board of Supervisors after construction is complete.

**5. Sheriff's Office Firing Range**

Assistant County Administrator, Katie Heritage provided an update on the Sheriff's request to build a firing range. After a proposal of various sites, it appears that an outdoor firing range in proximity to the landfill would be the best option. Stafford and Spotsylvania counties are already using landfill sites for their firing ranges. A feasibility study will be the first step towards completing this process. The procurement department will be notified in an effort to obtain a bid for the feasibility study.

**6. Community Notification System**

Tim McMenamin advised that representatives from the WFJCC, the Sheriff's Office, DFES and the Procurement Department have been meeting with vendors to secure an automated community notification system (CNS). Such a system will allow subscribers to be notified in the event of various emergencies and important county events such as school closings. It is also survey capable. Annual maintenance costs would be approximately 12%-15% of the original purchase price. Total cost for on-site system vendors ranges from \$20,000-\$35,000. The school system has expressed an interest in contributing funds for implementation.

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**7. 800 MHz Radio System Update**

Bill Dugan advises the new radio system has been live on the air for over a month. The FRA is has been utilizing it and has not reported any major problems to date. The Sheriff's Department is also on-line and equipment is being installed in police vehicles. Next to go on-line are the Parks and Recreation Department, the Airport and the Zoning Office.

**8. Roundtable**

Philip Myer stated that advertising and recruitment for the DFES positions has begun. In addition, a Homeland Security Grant in the amount of \$188,000 is in the process of being secured.

Hearing no further business, Mr. Stribling called the meeting to an end.

*Given under my hand this 23<sup>rd</sup> day of December 2004*

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*Thomas S. Pavelko, Lead Staff*  
*Board of Supervisors Public Safety Committee*

